

## MOROCCO ELEMENTARY SCHOOL

North Newton School Corporation

310 South Lincoln Street

P.O. Box 50

Morocco, Indiana 47963

Phone: 219-285-2258

Fax: 219-285-6429

"North Newton School Corporation: Engage. Educate. Empower."

Mrs. Sherri Cripe  
Principal

Mrs. Michele Christensen  
Secretary/Treasurer

### DROP OFF/PICK UP PROCEDURES

August 14, 2018

Dear Parents,

As the proud principal of Morocco Elementary student safety is my top priority! In order to keep all children safe while coming to school and leaving school I met with a member of the Morocco Town Board and the Morocco Town Marshall to develop our drop off and end of the day pick up procedures. Your child's safety is important to the entire Morocco community.

**Walkers** will enter the building through the gym doors (Door 6) in the mornings. At dismissal students will exit the building through the back gym doors (Door 6)) on College Avenue. The walkers will be dismissed after car riders have been picked up.

**Bus riders** will be dropped off in the front of the building (Door 2) in the morning. At the end of the day they will exit the building and board the bus through the front doors. (Door 2)

**Car riders** will be dropped off at the gym doors (Door 6) in the morning from College Avenue. Students will be dismissed through the back gym doors (Door 6). Parents will line up on Indiana Avenue heading down the alley Northbound towards College Avenue. You will enter the alley from Indiana Avenue and pull up to the building to pick up your child. You will continue down the alley and exit onto College Avenue.

**Bicycle riders** will enter and exit the building through Door 2 after car riders have been picked up.

We are asking parents to please stay in your vehicles, please do not come in and pick up your children and let your children come to you. This new process will take your patience and understanding. But it is important that all children exit the building safely.

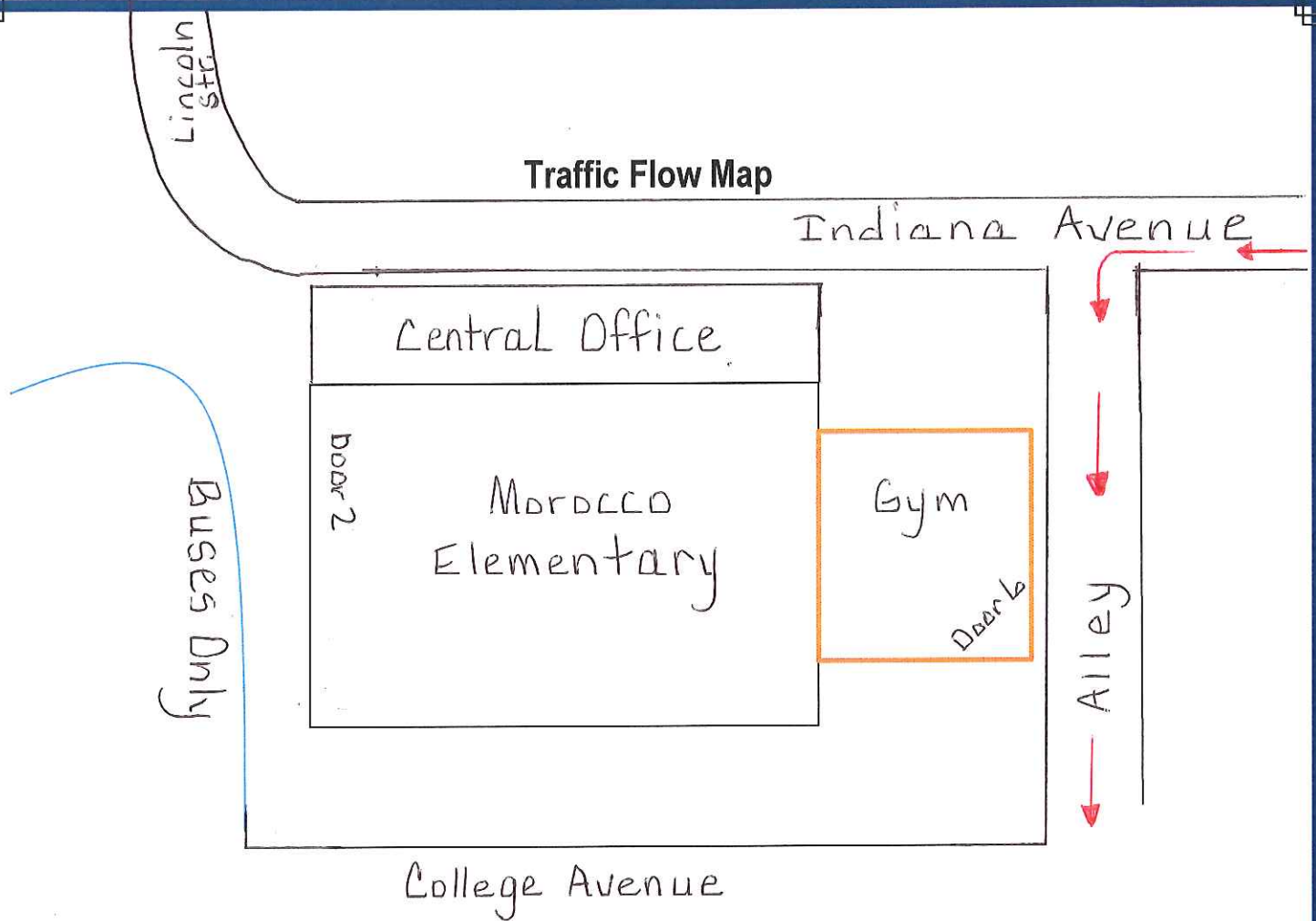
If your child will be coming home by another means of transportation that is different than their normal daily routine, you must send a note or contact the office by 2:00. This will allow to the office time to inform the teacher and your child. If no note or phone call is received, your child will go home following their daily routine.

If you have questions or concerns, please contact me at 219-285-2258. These changes are keeping the safety of your child in mind. We thank you in advance for your understanding, flexibility, and patience.

Warm Regards,



## Traffic Flow Map



- Please stay in your car and let your children come to you.
- Please do not park and get out of your car to pick up your child. This backs up traffic and creates an unsafe environment.
- Please do not park on the opposite side of College Avenue and have your children cross traffic to get in your car. This also creates an unsafe environment.

**If you need to make a change in the way your child comes home, please call the office at 219-258-2258 or send in a note.**

Thank you for your understanding and flexibility! We want to keep our Morocco students safe!